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Mr. J. Gentile, Principal Mrs. Michelle Loveridge, Vice-Principal

Coalbanks Elementary School Council

Agenda –September 20, 2023 In Commons Area

Update and Information.

In person or on TEAMS for future meetings, will be determined.

Email address is now added to the website for people to send questions to Chris that they wish to discuss in the next meeting. Agenda's are created a week prior when Joey and Chris sit down to discuss and they determine if it is school council related.

Meeting is posted the week before with the agenda. Only items that get approved will be on the agenda.

Zakk – items added to agenda 5 days prior that were not added to the agenda. How and when can those items be discussed? A note has been made. School District Reps are our Chair and Vice Chair. Operating procedures are out of date – and need to be updated. Will be added to New Business for the next meeting.

- 1) Call to Order: Chris Roedler Call to order. 6:57pm. Land acknowledgement.
 - 2) Review of Agenda: Chris Roedler
 - 3) Approval of Previous Minutes: Chris Roedler (motion to accept) –
 - a Add Sarah to Vice Chair voting from last year.
 - b Motion to accept – Karla Wright.
 - 4) School Admin Reports: Joey Gentile
- i. School Functions
- Size of school +50 students from 2022/23 school year. NOW 670 students. 50 staff. 720 MAX capacity in the gymnasium.
 - Christmas concert will be 2 nights, maybe 3 nights.
 - Garry Station opening soon, hopefully will take some of the students to release cap.
 - When we can do functions outside there are no limits.
 - Question: Afternoon assembly for Christmas concert still an option? YES. Like a dress rehearsal. Potential 3 nights.

- ii. September 28th "Welcome back Fiesta" *back up date October 5th
 - Email will be sent out with more information. Spanish crew is organizing. Will be outside. School wide function, all invited and encouraged to come out. DJ, Kona Ice, Fun.
 - 1st annual indigenous day today, success.
 - Costs covered from the year end BBQ fund from 2022/23
- iii. Update on construction
 - 2 portables. 1 bathroom and 1 classroom. (Kindergarten room) Was behind schedule but is now operational. Not all of the playground is assessable. Little things fixed before winter. Put in for 4 more portables. If we do get approval then we will be maxed out on portables.
 - The 4 new ones would all line up against the latest portables.
 - Will the fence stay up all year? Not until the sod is complete.
 - Will those trees be replaced that they removed? Trying to answer those questions, still waiting.
 - iv. School startup Thanks to the staff, more students, new staff and students. Successful startup to the school year.
- v. School photos: October 11th - KA, KD, grades 1, 2 & 3 [Monday/Wed](#)
October 12th - KB ,KC, KE, grades 4 & 5 [Tues/Thur](#)

[Why do we need two days? Kindergarten students and the stress off the photographers.](#)
[Retake day November 15th.](#)
- vi. New Curriculum: Implementation
K – 6 ELAL / MATH K -3 SCIENCE

[Implemented through grade level.](#)

[Curriculum can be found: \[curriculum.learnablerta.ca/home\]\(http://curriculum.learnablerta.ca/home\)](#)

[Click on Alberta's K to Grade 6.](#)

October 30th Pumpkin carving night 6:30 – 7:30, community event, families bring their own pumpkins and carving tools. - Motion for school council to provide refreshments, snacks - School staff will set up the gym.
 - [Monday night – Gym will be set up. More info will be sent out to families. Bring everything and carve on the floor. Fun hour, meet other families, staff, etc.](#)
[Motion – to purchase snacks, etc.](#)
 - o [Karla Wright motion \\$400](#)
 - o [Marie Galeana](#)

[Question – Do we have a budget for events? \\$5,727.70](#)
- viii. Halloween festivities, October 31 costumes, parade and classroom activities. Kids can come in their costume in the morning. Costumes at recess can be an issue. Festivities do not start until the afternoon. School wide parade, potentially open the commons area 1/1:15pm for parents. Information from teachers will be sent out.
 - ix. Hot lunch update. Kendra taking on again. She will reach out to vendors to try and do a hot lunch each month. 1 week over the course of 3 days.
K & 1 first day. Wed 2& 3 and Thur. 4 & 5. Come at noon, divided into two half our blocks.

Last year – new vendors, some will not be used. What about finding out nutritional information. Could there be a list of ingredients to each meal? Can the ingredients be included on school cash? Price point to stay under. Like to keep things around \$10/ meal.

About 6 hot lunches a year.

a. School Council Reports:

- i. Treasurer: Tom Barnes - \$5,727.70 balance.
- ii. Bank accounts – Joey/Chris – Scotia Bank. Recommendation to move away from Bank and keep with the school. To protect our executives. Our books are audited every year. SGF – ledger for school council. Everything done through School Cash Online. MOTION – Tom Barnes – to move balance (\$5,727.70) to SGF account. Second – Bill Baum

5) Old Business

- Could there be a list of activities with what they cost and where the money is coming from and cost of these events? How do we allocate the money? Where is the revenue coming from? For the entire year.

6) New Business

- i. Hot lunch update (OLD business)
- ii. Year End BBQ fundraiser
 - Finding the people willing to donate or sponsor. A lot is being carried over to the Sept. 28th Fiesta. Watch for email. If you know anyone we are always looking for donations! We raised \$6,000 in donations. Burgers, water, BBQ, donated. Discounted DJ.
- iii. Annual Fundraiser – Chris/Joey Make sure BBQ is free to families.
- iv. ADD on:
 - Operating procedure (November meeting?) Suggestions or recommendations to then share to council.
 - School Supply List (New Curriculum) Can the teachers decide what is on the class list in the future?
 - School Fee Reporting – revisiting class list – tweak now so it will be updated for next year.
 - Inquire about paying a school fee and have the school supply what is needed as opposed to the parents buying the supplies that may not be needed. A couple other schools did that this past year.
 - Christmas concert – will there be a charge? Proceeds went to the music and fine arts program. Fee for another location - \$5,000 roughly. Busing kids, set up, rehearsal.

7) Adjournment Motion to adjourn

Next Meeting: October 18th (discuss in-person meetings vs. TEAMS meeting)

Attendance

1. Kristen Hollihan
2. Stephanie Landry
3. Karla Wright
4. Ebere Dike
5. Stephanie Beekman
6. Chrystal Forbes
7. Zakk Morrison
8. Eric Mackwak
9. Amie Berringer
10. LaNae Merrill
11. Alisha Dancause
12. Taryn Guzzi
13. Mel Kuehart
14. Shanda Webber
15. James Atwood
16. Ashlee Gregus
17. Linda Copeland
18. Terri Copeland
19. Urooj Fayaz
20. Bill Baum
21. Sarah Morgan
22. Kayla Letasy

Staff

Kyla Matthew
Megan Esser
Michelle Loveridge
Char Taylor
Joey Gentile

Board

Chris Roedler
Marie Galeana
Whitney Olitch
Tom Barnes