



230 Coalbanks Blvd. West Lethbridge, Ab – T1J 4V4

Phone: (403) 394-9076 Fax: (403) 394-9628

Mr. J. Gentile, Principal

Mrs. Michelle Loveridge, Vice-Principal

### Coalbanks Elementary School Council

Agenda – October 18, 2023 In Commons

- 1) **Call to Order:** Chris Roedler - [Call to order 6:45pm](#)
- 2) **Land Acknowledgement** – Chris Roedler
- 3) **Review of Agenda:** Chris Roedler
- 4) **Approval of Previous Minutes:** Chris Roedler (motion to accept)  
[Motion to accept: Whitney Olitch](#)
- 5) **School Admin Reports:** Joey Gentile

#### Upcoming Community School Events:

- September 2023, Welcome back Fiesta – no charge
  - [Welcome back fiesta, success. Make an annual event. Closer to the end of September.](#)
- October 30, 2023, Pumpkin Carving – no charge
  - [Ice cream provided](#)
- December 13 and 14, 2023, Christmas Concert – cost to families
  - [Will still need to charge families. Two dates are booked. Potential for three nights.](#)
- June 18, 2024(June 19<sup>th</sup> as a backup), Yearend BBQ – no charge
  - [Cannot be booked a week apart because of supplies. No charge.](#)

#### Hot Lunches dates:

November 21, 22, 23 – Available to purchase through School cash online = Nov 3 – 12

[Dates are all booked. Break up into 3 days. 225 students per day.](#)

[Still working out what each vendor will be.](#)

January 23, 24, 25 - Available to purchase through School cash online = Jan 8 – 15

March 19, 20, 21 - Available to purchase through School cash online = March 4 – 10

April 22, 23, 24 – Available to purchase through School cash online = April 9 – 14

May 28, 29, 30 - Available to purchase through School cash online = May 9 – 16



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- Hot lunches: Tuesdays KB, KC, KE, Grade 1  
Wednesdays KA, KD, Grades 2 & 3  
Thursdays Grades 4 & 5

#### School Supply Lists:

Grade levels to review items on lists and make necessary changes to reflect concerns raised by parents regarding quantities of some supplies (i.e. 8 glue sticks at once). Only two schools are doing this. We do not have a supply room due to space issues. Range of fees is drastic - \$30 for year, \$100 per year. Not sure how they came up with those numbers. Supply list will be revisited at the teacher meeting. Staples and another company will be looked into to be able to pre-order supplies to then be delivered to school.

It won't be feasible right now at Coalbanks to offer supplies at the school due to storage issues. Keep as old business. Give update.

November 10<sup>th</sup>: No School – Day in Lieu for Remembrance Day

November 13<sup>th</sup>: No School – Professional Learning Day for Teachers

#### Community Engagement Evenings:

Boundary review meeting sign up for November 8 or 22

- i. Parents at Coalbanks are highly encouraged to sign up for one of the 2 evenings. Lots of emails being sent out. Highly encouraged to sign up for one of the two nights. Pre-register is ideal, tables, chairs, etc. Deadline is Tuesday, Oct 31<sup>st</sup>. Coalbanks is going to be a large priority regarding space and data. Looking at west side trends before Garry Station opens – target 2025.
- ii. These evenings will start the conversations around opening up Garry Station School, perhaps boundary conversations to help solve the overcapacity issue at Coalbanks.
- iii. Garret Simmons has forwarded this information to Westside families. Mr. Gentile has emailed Coalbanks families the information and dates for this event as well.



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Allison – If you do plan to come, please register. This is pre-engagement, prior to any decisions being made. No plans have been laid out. It is about the public and family that will be impacted. Families that have been impacted by multiple boundary changes. Want to hear from parents prior to making any decision. If you have questions, please reach out. Nov 23<sup>rd</sup> the video will be posted with a survey if you cannot make the meeting to ensure we hear from everyone in the community.

**a. School Council Reports:**

- i. Treasurer – Tom Barnes Update - \$5,727.70 hasn't changed.
- ii. Update on Closing Bank Account – Chris Char and Chris have been working about moving everything over, check or bank draft or whatever can be done. Going to bank to finalize. Should be closed before Nov 29<sup>th</sup> meeting and will be in a separate ledger. One less thing to worry about!

**6) Old Business**

- i. Year End BBQ June 18<sup>th</sup> or 19<sup>th</sup> as a backup. Charge is free. Committee to start up, email to people interested for fundraisers, sponsors. Burgers, pop, buns, chips, plates, etc. Great event!
- ii. Hot Lunch (See Joey's Report) Went through report – Kendra doing lots of work. Volunteers will be needed to help move hot lunches to the homerooms. Less than an hour needed to deliver.
- iii. School Photo Re-take Day – November 15<sup>th</sup> Right after Remembrance Day weekend. Just one day to cover all grades.

**7) New Business**

- i. Pumpkin Carving Night Volunteers and Supplies – Chris: Will need people to scoop ice cream and pick up supplies. Will want to look and see what



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supplies are left over. Napkins, bowls, cones and ice cream, spoons. How many are we expecting.

- ii. Operating Procedures review in November – Chris/Joey: Taking a look at our procedures on our website under school council. Maybe we can set up a committee to look at procedures and see what can be tweaked. Run them by Alberta School Council to make sure we do not jeopardize procedures. Motion at AGM to make any changes to procedures. Send out an email within the next couple of weeks, 5 people roughly and then move forward. More info to come at a later date.
- iii. Revised Date for November meeting (to November 29<sup>th</sup>, 2023) Date has been changed (Nov 22 old date) to the following week because of the boundary meeting. 6:45pm. Might be moved to a classroom because of volleyball tryouts. IN-PERSON meeting (somewhere in the school)

**8) Adjournment** Motion to adjourn – Whitney Olitch

**Chrystal Forbes wins GC**

**Next Meeting: November 29<sup>th</sup>** In Commons Area (Date changed due to the Westside Community Engagement Evening

1. Joey Gentile
2. Chris Roedler
3. Miranda Myndio
4. Maniel Merchan
5. Tom Barnes



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6. LaNae Merrill
7. Chrystal Forbes
8. Billy Baum
9. Bennett Guzzi
10. Michelle Loveridge
11. Whitney Olitch
12. Gerhard Van de
13. Stephanie
14. Allison Purcell
15. Karla Wright
16. Humaira