



230 Coalbanks Blvd. West Lethbridge, Ab – T1J 4V4

Phone: (403) 394-9076 Fax: (403) 394-9628

Mr. J. Gentile, Principal

Mrs. Michelle Loveridge, Vice-Principal

Coalbanks Elementary School Council

Minutes – November 29, 2023 on TEAMS

- 1) **Call to Order:** Chris Roedler [Check – 6:47pm](#)
- 2) **Land Acknowledgement** – Chris Roedler [Check](#)
- 3) **Review of Agenda:** Chris Roedler
- 4) **Approval of Previous Minutes:** Chris Roedler (motion to accept) [Approval Whitney Olitch](#)
[Zakk – “Agenda” at the top should now be changed to “Minutes”](#)
[Zakk - School voting rep within the minutes? Who will the teacher be?](#)
[Look into previous meeting](#)
- 5) **School Admin Reports:** Joey Gentile
 - Westside Community Engagement Update [Highly encourage EVERYONE to watch the video and participate in the survey before tomorrow Nov. 30th \(deadline\) Staff, family, community members, etc.](#)
[Questions? Next step in May 2024 \(Allison & Robbie?\) Correct.](#)
 - November 30th – Choirs performing at Southminster Church [Tickets are still available!](#)
[Great Event!](#)
 - Christmas Concert and Ticket Sales (Dec 13th – A-K / Dec 14th - L-Z) [2 nights. Ticket sales available now until Dec. 8th. Email will be sent out if there are extra seats available, max 2 additional tickets.](#)

[Question: Zakk – Fundraising or sponsorship so parents don’t have to pay any longer. Stage rental, equipment, lighting, expenses, adamant to continue to charge though we cannot do it through school cash online, cash only. If school council wants to take on a fundraiser for next year then we can discuss that. 335 kids per night for each show. Motion to explore fundraising options for the 2024 Christmas concert. **Motion made at the final AGM in June.**](#)



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- Annual Education Results Report – posted on our website. Mr. Gentile will give an overview of our results. Mailed to grade 4/5 parents to fill out. Check out the division and school data over the few years. Learning support – parent engagement, how can we solve these issues? Our over capacity makes it very hard to engage parents. When Garry Station opens hopefully we have more opportunity. Pumpkin Carving night was at the lowest turnout since the beginning. Why was that? Limited as to what we can do within the school because of over capacity.

Question: Zakk – is there anything for the Spanish program, parent feedback, etc.?

Standardized assessment from the Government, not personalized to our school and the program.

- Last Day in December is December 22 and we return on January 8. Dec. 22 – PJ day. Movie in the morning.

- Town Hall: Town hall questions. Lethbridge School Division will host it's annual Town Hall event on **February 6, 2024**. Stakeholders will have an opportunity to provide feedback in the following areas: Link to: [TOWN HALL QUESTIONS](#)

Community members, school members, staff and parents at Vik Park. Perspective from the high school kids is nice to see. Bring a phone or device to scan the QR code. 6-8 people of equal voices, rotate tables, hear more perspectives and collaborate.

Allison – Please book the time to come, opportunity to engage with others, schools, parents, etc. hearing what others have to say and providing your input.

6) School Council Reports:

- i. Treasurer – Tom Barnes \$
- ii. Update on Closing Bank Account – Chris Needed a second signer. Will be doing it on Saturday.



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7) Old Business

- i. Year End BBQ June 18 night one. 19th backup night (Keep Dates on here)
Question: Tom - Volunteering, sponsorship, motion for options for different sponsorship levels? Let the parents know? Recognition? Email is sent out in the spring from the Year End BBQ committee. Tax free receipt would be provided. 2024 will be FREE again. Letter will be sent out to the community to see if local communities want to help.
- ii. Hot Lunch Successful first hot lunch!! Pizza 73 success. Kendra was pleased with the amount of help she received to make it successful!
- iii. Pumpkin Carving Night Review – Chris - 100 people attended. Shout out to Tom for scooping all the ice cream and all the teachers for helping out! Discuss options for a more successful event. Maybe send a letter to the Lethbridge Corn Maze/ stores/ etc. to supply 30-40 free pumpkins to the first families coming in. Thank you to our support staff for continuing the tradition, setting up and creating a successful event organizing every year!
- iv. Operating Procedure committee – Chris and Joey Involving with Alberta school council, setting this committee up by sending out an email in the New Year to be able to look through some policies/ procedures and get them ready to go to pass at the JUNE AGM. Look for the email in the New Year. Joey has the contact that has been used for previous years. (Celeste)
- v. Update on school supplies discussion – Joey No other update. Staff perspective – providing everything upfront as opposed to asking the parents half way through the year for more supplies. Tricky to do as individual classrooms and teachers. Another company we are exploring to see how accommodating and competitive they can be with Staples. Are



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the products good? Keeping the staff in each grade consistent. Could we get the supply list on before summer break? Yes, hoping to have that completed before summer break.

Question: Allison – Amazon Business Canada Division, dealing with school supplies. Could be a good option. Allison does have a contact.

Kristyn Moore Jaffray: Only a few families would send in supplies a second time.

Jessie Rieger: Glue sticks are really needed. Staples list was not consistent with what was wanted.

Zakk Morrison: Thanks to the teachers for taking a stab at trying to get a list together for the parents.

Joey: What was the minimum that all classes needed? Get that list together and then maybe once the class is put together in August a individual list is sent out from the teacher with specific things.

Sarah Morgan: Why was stuff sent home from the teacher on day 1? Ask the specific teacher. Maybe it is needed in January?

8) New Business Added from Zakk Morrison: School emails – quantity. Table to the new year.

9) Adjournment Winner of gift card – Stephanie Beekman. Zakk adjourned 7:51pm

Next Meeting: January 24, 2024 - In Commons Area



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Attendance:

1. Taryn Guzzi
2. Zakk Morrison
3. Mark Snodgrass
4. Sarah Morgan
5. Jacquie Van Dyk
6. Kara Richmond
7. Stephanie Landry
8. Stephanie Beekman
9. Karissa Anderson
10. LaNae Merrill
11. Karla Wright
12. Alisha Dancause
13. Whitney Olitch
14. Allison Purcell
15. Chris Roedler
16. Joey Gentile
17. Karen Dean
18. Matt Jacque
19. Michelle Loveridge
20. Robbie Charlebois
21. Tom Barnes
22. Char Taylor